

## Emergency Food and Shelter Program **Phase 38** Application to Request Funds Rock County, Wisconsin

ORGANIZATION'S DETAILS	
Name of Organization:	
Director or CEO:	
Name of Contact for Application:	
Email Addresses:	
Mailing Address:	
Address for Service:	
Phone #:	Fax #:
Federal Employer Identification Number (FEIN) #:	
Dun & Bradstreet (DUNS) #:	
Is Organization a Nonprofit or Unit of Government?	

Date:	
Name of Authorized Person:	
Title of Authorized Person:	
Signature of Authorized Person:	
Debarment or Suspension Certificate:	My agency is ___ is not ___ debarred or suspended from receiving Federal Funds.

<b>APPLICATION DEADLINE IS: Jan 7, 2021 by 5:00 p.m.</b>
Send Application and required documents via email to EFSP Local Board Chair Mary Fanning-Penny at <a href="mailto:mfanning-penny@lubr.org">mfanning-penny@lubr.org</a> .

CATEGORIES OR PROGRAMS FOR WHICH FUNDING IS REQUESTED:		
Mass Shelter \$	Units to be Provided:	Unit Cost \$

Other Food \$	Units to be Provided:	Unit Cost \$
Other Shelter \$	Units to be Provided:	Unit Cost \$
Rent/ Mortgage \$	Units to be Provided:	Unit Cost \$
Served Meals \$	Units to be Provided:	Unit Cost \$
Utilities Metered \$	Units to be Provided:	Unit Cost \$
Utilities Non Metered \$	Units to be Provided:	Unit Cost \$
Supplies & Equipment \$	Units to be Provided:	Unit Cost \$

### APPLICATION REQUIREMENT CHECKLIST:

- Organization must provide roster of the volunteer Board of Directors
- Organization must provide budget for the program area requested (i.e. food, rent, shelter, utilities, etc.).
- Organization may provide total operating budget with program area(s) as noted above.
- Organization must provide audit documentation according to [Wis. Stat. § 202.11](#) Statute, as amended by 2015 Assembly Bill 778. Each organization is responsible for following current WI State law regarding nonprofit audit filing requirements in place at time of application.
  - Org. with annual contributions over \$500,000 must file an audited financial statement prepared by an independent CPA.
  - Org. with annual contributions less than \$500,000 and over \$300,000 must file a financial statement reviewed by an independent CPA.
  - EFSP Local Board requires that Org. whose annual contributions are equal to or less than \$299,000 submit a letter that confirms a thorough review of the financial statements has been conducted and all is found to be in order. This letter must be signed by board chair or board treasurer and included with application.
- Agency/Organization must complete application, including Debarment or Suspension Certification on page 1.